

Land Use Planner

Keizer

AKS Engineering & Forestry (AKS) has an immediate opening for a Land Use Planner in our Keizer, OR office. You will work closely with other Project Managers to apply land use policy for site development projects and will prepare land use entitlements. This is an excellent career opportunity for a highly motivated land use planner who can work independently with minimal supervision while collaborating with other multidisciplinary team members. The position requires attending public meetings that are often held in the evenings.

If you are looking to join a well-respected and talented team of professionals in a dynamic organization that is poised for growth, then you'll want to consider AKS.

Ideal Candidate:

- Bachelor's Degree in Planning, Landscape Architecture, Geography, or related field or equivalent work experience (required)
- 3-5 year(s) of experience performing land use planning activities (preferred)
- Knowledge of Oregon Land Use Planning System
- Experience utilizing the internet as a tool to quickly perform property research
- Experience interpreting City and County Comprehensive Plans and Development Codes
- Ability to quickly assess and decipher technical land use issues and similar subject matters and explain to variable audiences in an understandable/non-technical manner
- Excellent written communication skills including letter and report writing, preferably land use permit applications (required)
- Excellent speaking skills, including the ability to effectively communicate with co-workers, clients, permitting agency staff, and other project team members
- Public speaking skills are desirable
- Proficient with word processing, presentation, spreadsheet, and scheduling software (Microsoft Office Suite, Project, Adobe, etc.)
- AutoCAD/Civil 3D, Photoshop, and GIS skills are desirable
- Design skills for site planning and land planning
- Presentation graphics
- Ability to work quickly, independently and collectively, manage multiple priorities, and meet deadlines
- Must be able to travel, including overnight on occasions, as necessary, in AKS provided vehicles
- Take personal responsibility for completing quality work within budgets and timelines

Job Function Responsibilities:

- Perform timely and accurate property, zoning, and utility research by way of internet/GIS investigation and through telephone/in-person inquiries to ensure compliance with municipal land use regulations
 - Apply land use policy and regulations for land development projects and manage the preparation of land use entitlements.
 - Analyze, assess, and break down complex issues affecting property, transportation networks, utility infrastructure, etc. to respond to client inquiries, assess the feasibility of property development, and develop scopes of work for proposals
 - Develop clearly written and detailed scopes of work for proposals
 - Coordinate with clients on project data and scheduling
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- Prepare, organize, coordinate with project team, and submit required materials (may include land use applications that require plats, rezones, conditional use, and site plan reviews) and coordinate pre-application conferences as necessary
- Set up, organize, and attend neighborhood meetings
- Effectively and efficiently coordinate with in-house engineering, surveying, and landscape architectural co-workers, permitting agency staff, other project team members
- Prepare and submit high quality applications for complex technical land use permit entitlements covering a diverse range of projects
- Coordinate and resolve land use approval conditions with municipal staff
- Present land use proposals and manage public hearings before Planning Commissions and Boards to obtain approvals
- Create, organize, and maintain project schedules, defining critical paths, and tracking milestone dates
- Develop and maintain effective positive working relationships with co-workers, clients, permitting agency staff, and other project team members
- Do what needs to be done

About AKS:

AKS is an infrastructure engineering firm that serves a combination of public and private clients in the Pacific Northwest. Our company provides a unique combination of services including civil engineering, surveying, planning, landscape architecture, arboriculture, natural resources, and forestry. We have an established, broad-based portfolio of clients including land owners, real-estate developers, architects, government agencies, public service providers, timberland owners, and others. With four offices and over 20 years in business, AKS is a well-respected and trusted resource to our clients. Visit our website at www.aks-eng.com for additional information about the work we do.

Our Culture:

AKS is not your typical consulting firm. We have created a unique work environment that is professional, friendly, casual, hardworking, and fun. With a reputation built on personal responsibility, straight answers, practical solutions, and above all else, client service, AKS has become a highly sought-after place to work. We strategically place our offices in the outskirts of larger cities, providing us faster response to our clients and a shorter drive to work for most employees. We emphasize building long-term relationships with clients at all levels of our organization and this philosophy has allowed us to expand and grow. Every employee is treated as a valuable asset and everyone's voice matters. We offer a supportive work environment with an excellent benefit package and an outstanding opportunity for personal and professional growth.

Benefits:

AKS values our employees and proudly provides competitive compensation and benefits. Checkout the Careers page of our website for more information on all that AKS offers.

AKS Engineering and Forestry, LLC is an Equal Opportunity and Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.

Please apply online with resume, cover letter, and references at www.aks-eng.com.
